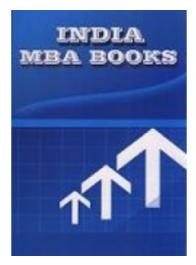# LIS16106 Academic Library Systems

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ACADEMIC LIBRARY SYSTEMS – LIS16106MASTER OF LIBRARY & INFORMATION SCIENCES
UNIT CONTENTS
1
Libraries in Academic System- Universal Education, school library, the school library system, historical perspective, production of text books, college library, college educationhistorical perspective, organization, newer media, philosophy of self study,

university

library, university, looking back, the university library – historical perspective, postindependence Era unsatisfactory position, the annual grant, the access system, the hours of

work, the organization of a library, the staff, making students book-conscious, book-grants

to teachers, creation of UGC.

2

Library Organization and Administration- Elements of administration, authority and responsibilities, unity of management and unity of command, line and staff, administration

of library, A difference, the staff of administration, administrative staff and their nomenclature, duties of the librarian, integrated lines of responsibility, relation between librarian and president, relation between librarian and deputy librarian, administrative council, departmental heads, assistant to the librarian, organization system, complete or partial centralization, functional arrangement, rising cost versus administrative advantage, classified arrangement and open shelf system, departmental library system, position in different countries, position in India, permanent loan for teachers and research scholars, issuing of the current periodicals, advantages of departmental libraries, disadvantage of departmental libraries.

3

Automation and Academic Libraries- Academic Librarianship in the automated environment, need for review, use of research findings, commitment to service, new breed

of professionals, library management, professional excellence, introduction of computers, an

indispensable aid, historical development, components of the computer, communication to

the computer, application and appreciation, use in libraries, academic libraries and their aspects of automation, introduction, types of system, data security, data integrity, data back

up, environment, specifications.

Automated information retrieval in academic libraries - need for automation, building up an

AIRS, information retrieval process, Boolean expressions, AND (Intersection) NOT (Complementation).

4

Components of American Library Management- Academic Librarian Development, staff development, environmental engineering, aspects of collection management in a university

library, introduction, limiting the size of collection, problems arising while weeding out, books beyond repair, old editions of books, revitalization of college libraries with

computer
assistance, introduction, information and education, existing foundation, methodology,
causes of deterioration, library management, acquisition system, stock records, classification
system, cataloguing system, circulation system, serials management, reference service,
advantages of computerization, cost effectiveness, transcending limitations, possibilities,
reliability, quality of education.
Software packages for academic library systems- CDS/ISIS, LIBSYS, LIBRIS, TULIPS,
LIBINFO, WILISYS, WILTIRAX.
5
Library Service- Kinds of service, restricted documents, charging system, overdue charges
(Fine) organization of the section, library guide or handbook, library instruction, open
assessment system, assistance to readers, information explosion, forms of reader's assistance
service, supplementary and auxiliary, service, preservation and storage, binding and repairs,
reproduction service, audio-visual service, extension service, service for advanced readers,
library cooperation, the scope and function, exchange of surplus readi

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